

OBSERVING PROPOSAL GUIDELINES

Observing proposal for the Perek Telescope at ASU in Ondřejov is written in free format. Maximum 4 pages. Font size not smaller than 11 pt. Following points are encouraged to be present.

- Title of the proposal
- Principal Investigator (name, affiliation, contact address, e-mail, phone number)
- Co-Investigators (names, affiliations)
- Abstract
- Scientific rationale and immediate objective
- Observational details
- Which instrument is requested? (a single-order spectrograph, an echelle spectrograph, a photometric camera)
- Justification of the requested number of nights/hours
 - Periods preferred, periods to be avoided, multi-site campaigns, other comments or requests
 - Preferred mode of observation (visitor or service) and justification for that
 - List of objects to be observed, their types, coordinates, magnitudes, and requested exposure times and signal to noise ratio per each target
- Plan for reduction, analyzing, and publishing the data
- Backup programme (if applicable)
- Previous observations with the Perek telescope and resulting publications
- Previous publications (during the last 5 years) with observational data from other telescopes
- Is the programme related to a Bachelor/Master/PhD Thesis? (yes/no, name of a student, home institution, name of supervisor, PhD working title, expected time of completion)

Remarks

- Observing proposals for the Perek Telescope at ASU in Ondřejov can be submitted four times per year. Submission deadlines are stated on the website of the Stellar Physics Department at ASU at <https://stelweb.asu.cas.cz/en/telescope/observations/applying-for-observing-time/>. Urgent applications (e.g., transients) will be dealt on the best effort base.
- Generated PDF file of the observing proposal should be submitted via the e-mail address proposal@asu.cas.cz to the ASU Time Allocation Committee.
- Use of the data obtained with the Perek Telescope at ASU in Ondřejov must be acknowledged either as a footnote on the first page or in the Acknowledgments section of the publication - "Based on data taken with the Perek telescope at the Astronomical Institute of the Czech Academy of Sciences in Ondřejov." This rule also applies to bachelor, master, and PhD theses. Failure to do so may affect evaluation of future observational applications.